



NEW CUSTOMER ACCOUNT PACKET

ACCOUNT SETUP

Accounts will be set up upon receipt of New Customer Account Information Form and entry of first order. Orders can be submitted by phone, fax, email, or online.

\$250 minimum opening order, \$100 minimum reorder. All accounts are initially setup with credit card. All major credit cards accepted. Please allow two weeks for account set-up and processing for initial orders.

Note: P. Graham Dunn restricts the sale of our products on 3rd party websites unless otherwise agreed upon in writing. As such, the sale of P. Graham Dunn product is prohibited on, but not limited to, the following websites: Amazon, Walmart, eBay, etc. Violating parties will be notified in writing, and additional action will be taken should violations persist.

SHIPPING INFO

All orders will be shipped via FedEx, unless instructed otherwise. Flat rate shipping based on order amounts, details below.

ORDER TOTAL	FREIGHT AMOUNT
\$100-\$499	18%
\$500-\$1499	15%
\$1500-\$2499	11%
\$2500 and up	8%

Note: Applicable to continental U.S. only. Published freight rates apply to Alaska, Puerto Rico, Guam, and Hawaii. If preferred, orders may ship via UPS or a personal FedEx account with a provided account number. International shipments with a U.S. based freight forwarder only.



NEW ACCOUNT INFORMATION FORM

STORE DETAILS

STORE NAME _____ VENDOR'S LICENSE NUMBER _____

REASON FOR SALES TAX EXEMPTION ☐ RESALE ☐ OTHER _____

BILLING ADDRESS

ADDRESS LINE ONE _____ ADDRESS LINE TWO _____

CITY _____ STATE _____ ZIP CODE _____

SHIPPING ADDRESS

☐ SAME AS BILLING

ADDRESS LINE ONE _____ ADDRESS LINE TWO _____

CITY _____ STATE _____ ZIP CODE _____

If preferred to ship via UPS or a personal FedEx account, please provide carrier and account information below.

CARRIER _____ ACCOUNT # _____

CONTACT INFORMATION

CONTACT NAME _____

PHONE NUMBER _____ FAX _____

CONTACT EMAIL _____

INVOICE EMAIL _____

SIGNATURE _____ DATE _____

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630 HENRY ST. • DALTON, OH 44618

P 800.828.5260 • F 330.828.2108 • W WHOLESALE.PGRAHAMDUNN.COM • E SHOP@PGRAHAMDUNN.COM



NEW ACCOUNT INFORMATION FORM (CONT.)

ARE YOU A MEMBER OF A BUYING GROUP? ☐ YES ☐ NO

If yes, check all that apply

- | | | | |
|-----------------------------------|---------------------------------|--|--------------------------------------|
| <input type="checkbox"/> PARABLE | <input type="checkbox"/> MUNCE | <input type="checkbox"/> SOUTHWEST | <input type="checkbox"/> MID STATES |
| <input type="checkbox"/> COVENANT | <input type="checkbox"/> PALMER | <input type="checkbox"/> PURCHASING POWER PLUS | <input type="checkbox"/> OTHER _____ |

HOW DID YOU LEARN ABOUT P. GRAHAM DUNN?

- | | |
|---|--|
| <input type="checkbox"/> WEBSITE | <input type="checkbox"/> TRADE PUBLICATION <i>(Please specify)</i> _____ |
| <input type="checkbox"/> SOCIAL MEDIA | <input type="checkbox"/> SALES REP _____ |
| <input type="checkbox"/> ANOTHER P. GRAHAM DUNN CUSTOMER | <input type="checkbox"/> OTHER <i>(Please Specify)</i> _____ |
| <input type="checkbox"/> TRADE SHOW <i>(Please specify)</i> _____ | |

WHAT IS YOUR COMPANY TYPE? *(Check all that apply)*

- | | | | | |
|--------------------------------------|---|---|--|---------------------------------------|
| <input type="checkbox"/> BOOKSTORE | <input type="checkbox"/> GARDEN | <input type="checkbox"/> INTERNATIONAL | <input type="checkbox"/> PERSONALIZATION | <input type="checkbox"/> TRAVEL OASIS |
| <input type="checkbox"/> CRAFT | <input type="checkbox"/> GIFT/SPECIALTY | <input type="checkbox"/> MILITARY | <input type="checkbox"/> PHARMACY | <input type="checkbox"/> WHOLESALE |
| <input type="checkbox"/> DEPT. STORE | <input type="checkbox"/> GROCERY | <input type="checkbox"/> NONPROFIT | <input type="checkbox"/> SOUVENIR | <input type="checkbox"/> FLORAL |
| <input type="checkbox"/> FARM STORE | <input type="checkbox"/> HARDWARE | <input type="checkbox"/> OUTDOOR/SPORTING GOODS | <input type="checkbox"/> RESTAURANT | <input type="checkbox"/> OTHER _____ |

WHAT IS YOUR MODE OF SALES? *(Check all that apply)*

- | | | |
|---|----------------------------------|--------------------------------------|
| <input type="checkbox"/> BRICK & MORTAR | <input type="checkbox"/> CATALOG | <input type="checkbox"/> OTHER _____ |
| <input type="checkbox"/> ONLINE THROUGH OWN WEBSITE | <input type="checkbox"/> AMAZON | |

If applicable, please provide web address: _____

Submit form via email to: shop@pgrahamdunn.com or fax to: **330.828.2108**